
Minutes of the Borough Council Zelienople, PA

12/14/2020

7:30 PM Council-Regular

MasterID:

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The December 14, 2020 Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers located at 111 W New Castle St., Zelienople PA 16063. This meeting was held in a limited in-person environment as well as remotely through the WebEx technology due to the coronavirus pandemic situation and to comply with the Governors order to limit in person public meetings. It still complied with all rules of advertisement and the public had access to the meeting and was able to participate. In-person attendance were Council Members, Allen Bayer and Andrew Mathew III. Attending remotely was Council Members Gregg Semel, Mary Hess, Doug Foyle, Marietta Reeb, Ralph Geis, and Mayor Thomas Oliverio.

Also, in attendance were Borough Manager Donald Pepe and Executive Assistant Cindy Edwards. Attending remotely was Solicitor Bonnie Brimmeier, Police Chief James Miller, and Borough Engineer Tom Thompson.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Tom Thompson.

Service Pin Award was presented to Borough Manager Don Pepe for 15 years of service.

VISITORS

Cindy Mellenthin – in person

Attending virtually were Alex Weidenhof, Jim Hulings, Debbie Corridoni, Brian (no last name given), Juan (no last name given), Christine Patton, and Jeff Peters

PUBLIC COMMENT:

Cindy Mellenthin addressed council on behalf of the residents of the Timberbrook plan of their concerns of the Glade Run property sale to Ryan Homes. She asked council what is in the works for that property and indicated community concerns of drainage and traffic. Borough Manager stated that the sale did go through, yet no formal application has been submitted for development. Pepe explained that once the application is received it will go to the Planning Commission Board and be presented at a public hearing. Pepe also noted that preliminary discussions of the development include alternative route access to the plan to address traffic concerns.

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Jeff Peters virtually addressed council questioning why Ryan Homes would purchase the property without indication that they would be free to build on the property. Borough Manager stated that they have every right to purchase and request development on the land. He also clearly stated there has been no approval given to any party regarding this proposed development and the process must take place before it goes to council for final approval.

CONSENT AGENDA:

A motion was made by Mr. Geis, second by Mr. Mathew to approve:

- Minutes of the November 9, 2020 Council Meeting
- Minutes of the November 23, 2020 Special Council Meeting
- Minutes of the November 30, 2020 Council Meeting
- Transfer of Funds, \$150,000.00 from the Electric Fund to the General Fund, if needed.

Motion carried 7-0.

OLD BUSINESS:

CONSIDER ADOPTION OF PROPOSED 2021 OPERATING BUDGET AND CAPITAL IMPROVEMENT PLAN

A motion was made by Mr. Geis, seconded by Mrs. Reeb to adopt the proposed 2021 operating budget, totaling \$11,383,622, and corresponding Capital Improvements Plan. The proposed budget shows a slight increase of approximately 3% from the 2020 Budget. The proposed budget was tentatively approved by Council on November 23, 2020 and duly advertised and open to public inspection according to law.

A summary of the proposed budget, by Fund, is as follows:

General Fund	\$ 3,215,718
Fire Fund	\$ 59,400
Library Fund	\$ 29,625
Water Fund	\$ 2,240,711
Electric Fund	\$ 5,513,168
Highway Aid Fund	<u>\$ 325,000</u>
Total	\$ 11,383,622

Motion carried 7-0

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CONSIDER FORMAL ADOPTION OF PROPOSED RESOLUTION #448-20 FOR THE PURPOSE OF ESTABLISHING THE 2021 TAX RATE

A motion was made by Mr. Mathew, seconded by Mrs. Hess to adopt proposed Resolution #448-20 which reflects the proposed real estate tax rates for the Borough of Zelienople for the calendar year of 2021. These millage rates do not reflect any tax change in 2021 and are as follows:

Tax rate for General purposes	1.81 mills
Tax rate for Recreation purposes	1.00 mills
Tax rate for Fire Department purposes	2.00 mills
Tax rate for Library purposes	1.00 mills
Total	5.81 mills

This Resolution follows Borough Code requirements as was duly advertised after tentative approval at the November 23, 2020 council meeting.

A full and true copy of Resolution #448-20 can be found in the Resolution Book.

Secretary / Manager

Motion carried 7-0

CONSIDER APPROVAL OF THE FINAL CERTIFICATE FOR THE ZELIENOPLE COMMUNITY PARK POOL RENOVATION PROJECT

A motion was made by Mr. Mathew, seconded by Mr. Geis to approve the Final Certificate for Stoneridge, Inc. for the Zelienople Community Pool Renovation Project. Stoneridge, Inc. has completed the work. A final inspection was held on December 4, 2020. The certificate notes that the final payment amount of \$39,874.84 is outstanding. This was acted on at the August 12, 2019 meeting.

Motion carried 7-0

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NEW BUSINESS:

CONSIDER ACCEPTANCE OF THE BILLS TO BE PAID FOR THE MONTH OF DECEMBER IN THE AMOUNT OF \$513,623.32

A motion was made by Mr. Mathew, seconded by Mr. Geis to consider acceptance of the "Bills to Be Paid" report for December in the amount of \$513,623.32.

Motion carried 7-0

CONSIDERATION AUTHORIZATION TO PAY INVOICE #363 TO DOWNTOWN DEVELOPMENT SERVICES FOR GRANT WRITING ASSISTANCE

A motion was made by Mr. Mathew, seconded by Mr. Geis to authorize the payment to Downtown Redevelopment Services, in the amount of \$150.00 for the payment of invoice #363 relating to Zelienople Grant Writing Assistance. Council engaged the services of Downtown Redevelopment Services to assist with grant writing for the Main Street Revitalization Project. An invoice has been received for services relating to the Main St. Revitalization Project – Grant Writing Assistance, for the time frame October 1, 2020 – November 30, 2020 in the amount of \$ 150.00.

Motion carried 7-0.

CONSIDERATION APPROVAL OF LIONS CLUB CHRISTMAS TREE PICKUP

A motion was made by Mrs. Reeb, seconded by Mrs. Hess to approve the Lions Club request for a truck and driver for their annual Christmas Tree Pickup on January 9, 2020.

Motion carried 7-0.

CONSIDERATION OF CANCELLATION OF THE DECEMBER 28, 2020 COUNCIL MEETING

A motion was made by Mr. Mathew, seconded by Mr. Geis to cancel the December 28, 2020 council meeting.

Motion carried 7-0.

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Being no further business, President Bayer closed the meeting at 8:02 PM.

ATTEST:

Borough Manager

Council President

Approved by me this _____ day of _____, 2020.

Mayor